



Book	Policy Manual
Section	300 Administrative Employees
Title	Uncompensated Leave
Code	339
Status	Active
Adopted	June 20, 2006

Purpose

The Board recognizes that in certain situations an employee may request extended leave for personal reasons, and the district could benefit from the return of the employee. This policy establishes guidelines for granting uncompensated leaves of absence.

Authority

The Board reserves the right to specify the conditions under which uncompensated leave may be taken.[\[1\]](#)

Guidelines

Uncompensated leave shall be granted in accordance with provisions of the administrative compensation plan or individual contract.

Legal [1. 24 P.S. 1154](#)